



# GUAM POWER AUTHORITY JOB ANNOUNCEMENT

## OPEN announcement to establish a list for the position of:

<b>Position Title:</b> Engineering Technician II (06.222)		<b>Announcement Number:</b> 2024-037
<b>Grade: J</b>	<b><u>MINIMUM</u></b> Step 06 / Sub-Step A  \$50,319.00	<b><u>MAXIMUM</u></b> Step 07 / Sub-Step A  \$52,362.00
<b>Opening Date:</b>  02/26/2024		
<b>Promotion: *</b> * Salaries beyond the maximum range will be allocated in accordance with promotional guidelines.		
<b>Department/Division</b> Engineering & Technical Services/ Engineering		<b>Closing Date:</b> 03/11/2024

### MINIMUM EXPERIENCE AND TRAINING:

- A) Three (3) years of experience in sub-professional engineering and/or drafting work and graduation from high school supplemented by courses in drafting or surveying and mathematics; or
- B) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

### NATURE OF WORK IN THIS CLASS:

This is complex technical engineering or surveying work. Employees in this class perform the full range of complex technical engineering or surveying duties including independent work on specialized areas. Employees often serve as team or group leaders over less experienced technical staff.

### MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of the basic principles and practices of engineering as applied to drafting and design work. Knowledge of the principles and practices of land surveying. Knowledge of the policies, procedures and practices of departmental standards concerning inspection and material testing. Ability to lead the work of others. Ability to perform complex drafting, computational and design work. Ability to perform inspections of construction projects. Ability to keep survey notes and write reports. Ability to translate survey notes into maps, plans, profiles, cross-sections and legal descriptions. Ability to work effectively with the public and employees. Ability to maintain records and prepare reports. Skill in the use and care of surveying and drafting equipment and instruments.

### ILLUSTRATIVE EXAMPLES OF WORK: *(Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed.)*

Leads and performs complex drafting, computational and design duties in the preparation of plans and specifications for street paving, sewer and water construction and other engineering projects; performs technical work in the design of drainage systems, water distribution systems and similarly related engineering projects. Inspects installation of water and sewer mains or other construction

projects to insure compliance with plans and specifications. Checks, analyzes, reduces and uses survey and other field data, adapting and transferring such material to maps, profiles, cross-sections, drafts or other compilation forms. Applies analytical processes and mathematical techniques to photographs and imagery obtained by aerial or ground surveys to make topographic maps and to measure and interpret the natural and manmade features of an area. Computes, prepares, reviews, and checks cost estimates, contracts, plans, specifications, bids, vouchers, drawings and similar forms of data for accuracy and compliance with well defined standard or procedures. Runs lines of level or traverse with level or transit and sketches topography along such lines. Coordinates with contractor's personnel for completion of projects. Solves practical problem encountered in fields of specialization such as those concerned with development of electrical, telephone, mechanical, environmental, civil, architecture, and traffic engineering work. Measures immense areas of land, sea, or space, taking into account the earth's curvature and its geophysical characteristic. Determines the elevations, depressions, and contours of an area; indicates the location of distinguishing surface features. Designs and draws sub-professional plans for the construction, repair or correction of island-wide power system on telephone systems, transmission and distribution lines and other electrical or telephone work facilities. Locates boundaries of a particular tract of land, prepares map, records plots of the land and prepares legal descriptions of it for deeds, lease and other documents. Conducts field inspection for the purpose of obtaining measurements and other essential data to complete engineering drawing and projects specification. Performs related duties as required.

**HIGH SCHOOL DIPLOMA/ Skills Assessment Certificate – Pursuant to Public Law 26-87 (effective May 17, 2002) and as amended by P.L. 31-254** All new employment in the service of the government of Guam shall have, as a reasonable measure of job performance, the minimum requirement of a high school diploma or a successful completion of a General Education Development (GED) test or any equivalent of a general education high school program, from a recognized, accredited or certified vocational technical institution, in a specialized field required for the job. For entry level positions a formal nationally recognized foundational skills assessment shall be required for consideration for employment.

**PROHIBITION AGAINST SEX OFFENDERS: Pursuant to P.L. No. 28-98,** “No person convicted of a sex offense under the provisions of Chapter 25 of Title 9 GCA, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA in Guam, or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed on the Sex Offender Registry shall work in any agency or instrumentality of the Government of Guam”.

#### **EVALUATION METHOD:**

A written test maybe required. When a written test is not required, applicants will be rated on a scale between 70.00 and 100 percent on the basis of their training, education and experience in relation to the minimum requirements of the positions.

#### **INTERVIEWING PROCEDURE/INTERVIEW CONTACT:**

Applicants certified for interview based on GPA Eligibility List will receive a **Notification of Certification and Interview Schedule**, Form #HR-NOC-01 via USPS mailing to their last known address. All applicants must contact the Human Resources Division to confirm their scheduled date and time of interview. For rescheduling of interview applicants must contact the Human Resources Division 2 days prior to date of scheduled interview. Applicants are responsible to update personal contact information to the GPA Human Resources Division at [gpahr@gpagwa.com](mailto:gpahr@gpagwa.com) as necessary.

Interviews for all certified, eligible candidates, whether in-person, virtual, or telephonic, will be held by the General Manager or his designee(s). **Individuals with disabilities requiring special accommodations must submit their request to the GPA Human Resources Division at [gpahr@gpagwa.com](mailto:gpahr@gpagwa.com) or (671) 648-3130 no later than 2 business days prior to the scheduled interview date.** In accordance with Personnel Rules and Regulations Section 4.A.3.11, the General Manager, at his discretion, may schedule a selection interview immediately after the establishment of an eligibility list for the position. Applicants who are pending submission of supporting documents at the time the selection interview is scheduled will not be considered for certification purposes.

**DISABILITY PREFERENCE:**

Applicants wishing to claim Disability Preference should submit a Government of Guam Disability Certification form, certified by the Director of Public Health & Social Services.

**VETERANS PREFERENCE:**

Applicants claiming veteran preference are required to provide a copy of their DD-214 (Military discharge form, Member 4 copy). Those claiming Compensable Disability are required to provide a copy of a letter from the Veterans Administration.

**EDUCATION:**

Applicants claiming degrees or credit hours are required to submit official or verified copies of transcripts or high school diploma or GED certification.

**HOW AND WHERE TO APPLY:**

Interested applicants may call or visit the Human Resources Division at the Gloria B. Nelson Public Service Building at Route 15 Fadian, Mangilao, (671) 648-3130 between 8:00 a.m. and 5:00 p.m., Monday to Friday, excluding holidays, for additional information and to receive an application for employment (Form A). You may also visit <http://www.guampowerauthority.com/how-do-i/find-job-openings> to view current openings and download the GPA Employment Application. You may submit your application in person, through facsimile (671) 648-3160, or e-mail to [gpahr@gpagwa.com](mailto:gpahr@gpagwa.com). \*NOTE: All applications MUST be received by the Human Resources office during regular business hours on or before the closing date of the job announcement irrespective of the form of transmission.

**DRUG TESTING:**

As approved by Board of Directors effective May 30, 1995, **all applicants tentatively selected for this position will be required to submit to urinalysis to screen for illegal drug use prior to appointment.**

**IMPORTANT INFORMATION:**

Public Law 99-603 (8 USC Section 1324A) requires the Government of Guam to verify the identity and work eligibility to all newly hired employees. All new employees shall be required to provide proof of identity and work eligibility to work in the United States. The Government of Guam is required to comply with this law on a non-discriminatory basis.

If you are hired to fill a position in the Government of Guam, you will be required to present valid documents that will establish your identity and work eligibility.

**FOR FURTHER INFORMATION:**

Call us at (671) 648-3130, e-mail us at [gpahr@gpagwa.com](mailto:gpahr@gpagwa.com) or visit our office.

**APPROVED BY:**



2/25/2024

**JENNIFER G. SABLON, P.E.  
ACTING GENERAL MANAGER**

**The Guam Power Authority is an Equal Opportunity Employer**

P.O. Box 2977, Hagatna, Guam 96932 Telephone No.: (671) 648-3130 Fax No.: (671) 648-3160 or  
[www.guampowerauthority.com](http://www.guampowerauthority.com)

